

**Pennsylvania Continuing Legal Education Board**  
601 Commonwealth Avenue, Suite 3400 • P.O. Box 62495 • Harrisburg, PA 17106-2495  
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**CREDIT REQUEST FORM**

**BA** \_\_\_\_\_

This form is to be used when you have attended a course that is not sponsored by an Accredited Provider. Lawyers seeking Pennsylvania CLE credits must complete Section B of this form and return it to PACLE, along with a Uniform Certificate of Attendance, if available, and a check made payable to PACLE for the \$1.50, per credit hour attendance fee payment. Please refer to Section C to calculate the correct attendance fee payment.

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**SECTION A : Course Information**

**Provider:** 105 Community Associations Institute-Virginia

**Course:** 276303 39th Annual Law Seminar - 1/2 Day Optional Program (587389)

**Date:** 01/31/2018 13:00

**Location:** La Quinta, CA

**Total CLE Credit Hours:** Maximum: 3.50 = 3.50S

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**SECTION B : Lawyer Information**

Lawyer Name \_\_\_\_\_

PA Lawyer ID \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

By signing below, I certify that I attended the activity described above and am entitled to claim:  
\_\_\_\_\_ Substantive

Signature \_\_\_\_\_

Date \_\_\_\_\_

I am enclosing check # \_\_\_\_\_ for \$ \_\_\_\_\_

**NOTE: If you attended the maximum 3.50 credit hours for this course, please enclose \$6.00 attendance fee payment. See Section C below for calculation.**

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**SECTION C : Attendance Fee Calculation**

Pennsylvania grants one (1) CLE credit for each 60 minutes of attendance at an approved course. Pennsylvania requires a \$1.50 per credit hour attendance fee payment. This \$1.50 fee is also required for any portion of a credit hour. We accredit only programs that are at least one hour long; in addition, we accredit only in half hour increments. Please refer to the example below when calculating your attendance fees.

1 hour = 1.50	1.5 to 2 hours = \$3.00	2.5 to 3 hours = \$4.50	3.5 to 4 hours = \$6.00
4.5 to 5 hours = \$7.50	5.5 to 6 hours = \$9.00	6.5 to 7 hours = \$10.50	7.5 to 8 hours = \$12.00
etc...			